



# VACATION CARE BOOKING FORM

## September 2025

**Please note:** This form must be completed by a parent or guardian who has parental responsibility in relation to the child. Please notify the Playhouse Parent and Childcare Centre of any changes to booked childcare arrangements. Thank you for your cooperation.

### Child Details

Child Full Name: \_\_\_\_\_ DOB \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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### VACATION CARE BOOKING

Please tick which days your children will be attending

#### Pupil Free Day

| Children name | Fri 5 <sup>th</sup> September |
|---------------|-------------------------------|
|               |                               |
|               |                               |
|               |                               |

#### WEEK 1

| Children name | Mon 22 <sup>nd</sup> September | Tues 23 <sup>rd</sup> September | Wed 24 <sup>th</sup> September | Thurs 25 <sup>th</sup> September | Fri 26 <sup>th</sup> September |
|---------------|--------------------------------|---------------------------------|--------------------------------|----------------------------------|--------------------------------|
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#### WEEK 2

| Children name | Mon 29 <sup>th</sup> September | Tues 30 <sup>th</sup> September | Wed 1 <sup>st</sup> October | Thurs 2 <sup>nd</sup> October | Fri 3 <sup>rd</sup> October |
|---------------|--------------------------------|---------------------------------|-----------------------------|-------------------------------|-----------------------------|
|               |                                |                                 |                             |                               |                             |
|               |                                |                                 |                             |                               |                             |
|               |                                |                                 |                             |                               |                             |

Bookings are accepted at Office, or emailed to [playhouse@uq.edu.au](mailto:playhouse@uq.edu.au)  
Please contact us by email or phone **07 3443 3600** if you have any inquiry

**We will organise the vacation care bookings for December 2025, please tick Yes if you are interested:**

☐ Yes

☐ No

### Parent/Guardian consent

Parent/guardian name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

All children must be booked in and all bookings must be made 3 days in advance. Bookings cancelled later within 7 business days' notice or earlier, not including the 2-week centre closure during Christmas, will be charged in full, less any applicable Child Care Subsidy.

#### Child Care Subsidy enrolment confirmations

#### 14-week rule:

**If your child does not attend any session of care at our centre in 14 consecutive weeks, CCS enrolment will automatically cease. It is your responsibility to keep us informed so we can promptly re-submit your family CCS whenever necessary. Thank you for your understanding.**

**Once you have submitted your booking form to the service, and it has been approved, we advise that you check your Xplor app to ensure your bookings are correct.**

#### **FULL fees will apply to any unconfirmed CCS enrolments**

I have read all of the information provided by the OSHC Service in relation to the Vacation Care program, including the conditions above:

I give permission for my children \_\_\_\_\_ (full name/s) to attend any excursions and/or Vacation Care days as specified.

Parent/ Guardian \_\_\_\_\_ (signature)

\_\_\_\_/\_\_\_\_/\_\_\_\_ (date)

A Risk Management Assessment is available for all parents on enrolment.